

Arizona State Wildfire Qualification Review Committee

MINUTES **December 11, 2013**

1000 – 1530

GLOBE, AZ

MEETING CALLED BY	Susan Burger, AZSF Training Specialist
TYPE OF MEETING	Qualifications Review Meeting
COMMITTEE MEMBER ATTENDEES	Az State Forestry Reps: Susan Burger, Jim Downey, Bruce Banke (for Kevin Boness) Phoenix District Reps: Bob Arthur – Canyon FD, Al DiBenedetto – Scottsdale FD, Darrell Willis – Prescott FD Flagstaff District Reps: Randy Chevalier – Show Low FD, Dennis Stern – Lakeside FD Tucson District Reps: Dugger Hughes – Northwest FD, Mark South – Tubac FD
COMMITTEE MEMBERS ABSENT	Kevin Boness – Arizona State Forestry, Gene Beaudoin – Arizona State Forestry Jayson Coil – Sedona FD Al Kingsley – Tubac FD, Stu Rodeffer – Northwest FD
CHAINSAW SUB-COMMITTEE GUESTS	Bruce Banke
GUESTS	Robin Hanson – Arizona State Forestry, Rob Jarvis – Christopher Kohls FD, Adam Mackey – Northwest FD, Matt Storms – Picture Rocks FD,

ITEM #1 Discussion Items		
<ul style="list-style-type: none"> • <u>Chain Saw Program Update:</u> <ul style="list-style-type: none"> * There are no revisions or updates to announce regarding the Chain Saw Policy at this time. Susan spoke with the Chair of the Chain Saw Sub-Committee (Bruce Banke) to discuss the next step in the full implementation of the Chain Saw Policy. The next step is for Susan and Bruce to meet with the State FMO. Susan and Bruce will schedule a meeting with David and post the results of that meeting on the AZSF.gov website. Bruce had no new submissions for review of Faller positions for this meeting • <u>Discussion/Revisions (Clarifications) to Committee By-Laws or the SOG 804:</u> <ul style="list-style-type: none"> * During the October 8th 2013 Committee meeting, it was posed to the Committee that we adopt several of the Technical Specialist Positions from the USFS 5109.17. Review of this topic was rescheduled until the next meeting in March at which time we will decide which, if any, positions will be included in the Arizona State Forestry SOG 804. * The Committee was made aware that the requirement for completing a <i>classroom version</i> of I-200 was revised again in October/November 2013. The following paragraph is taken directly from the November 2013 NWCG Field Managers Course Guide "There are several options for taking the ICS-200 course. The current NWCG instructor led course (I-200) will remain available in the PMS thru September 30, 2014. At that time the NWCG course will be discontinued and NWCG will transition to use of the FEMA course. FEMA ICS-200: Information on taking the FEMA online course (IS-200) or downloading the course materials to teach an instructor led version can be found at http://training.fema.gov/IS/NIMS.aspx. As the course is updated, the most current version will be posted and will be indicated by a letter following the course number (e.g., IS-200b). Students who completed an earlier version do not have to retake the course. Course certificates for the online version will be issued directly by FEMA at the completion of the course. NWCG member agencies should issue NWCG certificates when teaching an instructor led version." * Bottom line regarding IS-200: If IS-200 was completed prior to November 2013, any version is acceptable and it is not necessary to retake the course. Beginning with November 2013 if you are interested in completing an online version of IS-200 you must complete the IS-200.b version. A link to that course will be posted on the www.AZSF.gov website on the Firefighter Training Page or you can go to: http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=is-200.b 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Follow Up w/ State FMO & Chain Saw Sub-Committee • Update IQS/ROSS/Red Cards following the Committee Meeting • Update SOG 804 	Susan Burger Susan Burger Susan Burger	February 15, 2014 February 15, 2014 February 28, 2014

REQUESTS/
CONCLUSIONS

- **BABNEW, Les – Tubac FD:** Completed RESL taskbook – Approved via email review 11/26/13.
- **BARR, Ariel – Sun Lakes FD:** Completed ENGB taskbook – Approved.
- **BARR, Jesse – Northwest FD:** Completed HEQB taskbook – Not Approved until current fire experience logs have been submitted. Does not need to return to committee; training specialist will review and approve the experience logs.
- **BLAKE, Dwayne – Oatman FD:** Initiate ENGB(t) taskbook – Not Approved. The Committee understands Mr. Blake no longer retains his full training and experience records. The Committee is requesting that he obtain signed letters from previous employers or supervisors with specific information including his name, date and location of training/experience, name of trainer/evaluator to verify his training, experience and qualifications. In addition they are requesting fire experience logs that include a list of wildland fire assignments, the job performed on the assignment, operational periods, and estimated dates on the assignment. These experience records should also include complete information on the form for the work he has done within district.
- **BRAMBLE, Dan – Payson FD:** Completed ICT4 taskbook – Not Approved. Missing documentation showing his ICT4 trainee assignments. The Committee will review again after fire experience logs documenting fireline hours as an ICT4(t) has been submitted.
- **BREHL, Mark – Flagstaff FD:** Initiate ICT4(t) taskbook – Not Approved. Missing documentation showing the required Single Resource Boss fireline hours. The Committee will review again after fire experience logs documenting wildland fireline hours as a Single Resource Boss has been submitted.
- **CARLOTT, Chris – Glendale FD:** Initiate ENGB(t) taskbook – Not Approved. While Chris has his training certificates and FFT1 taskbook from his previous employer, he is missing fire experience logs. The Committee is requesting that Chris obtain a signed letter from his previous employer or supervisors (perhaps Andy Mandell or Gary Daniels) with specific information including his name, date and location of his experience in lieu of the missing fire experience logs. The Committee will review his request again after the letter has been submitted.
- **CARR, Cooper – Sedona FD:** Initiate ENGB(t) taskbook – Not Approved. While his records have been entered locally, the documentation needs to be submitted. In addition, Cooper is missing an entry/ documentation for completing S-131 (Advanced Firefighter Training). The Committee will review again after documentation has been received; to include Training Certificate or Roster for Completing S-131.
- **COCHRANE, Dave – Sedona FD:** Initiate SITL(t) taskbook - Not Approved until current fire experience logs have been submitted. Does not need to return to committee; training specialist will review and approve the experience logs. The committee strongly recommends that Dave complete Firing Operations (S-219 or Ignitions Operations S-234) to support his overall development and knowledge of skills before requesting the SITL qualification.
- **DAVIDSON, Glenn – Chino Valley FD:** Initiate ENGB(t) taskbook – Not Approved. Glenn's file is missing his Basic Wildland Firefighter Training Certificates (S-130/190, I-100, L-180) and S-133 (Look Up, Look Down, Look Around). His FFT1 taskbook is missing a third evaluator and his fire experience logs need to document his type 4 & 5 wildland experience. The Committee will review again after the documentation has been received.
- **DOUGAN, Chad – Prescott FD:** Initiate ENGB(t) taskbook - Not Approved until Training Certificate for S-131 and has been submitted. Does not need to return to committee; training specialist will review and approve the S-131 certificate. The committee strongly recommends that Chad complete Firing Operations (S-219 or Ignitions Operations S-234) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting the ENGB qualification.
- **DUARTE, Frank – Pima County:** Completed LOFR taskbook – Approved.
- **ENTEMAN, Mark – Black Canyon City FD:** Initiate ENGB(t) taskbook – Not Approved. Mark is missing a Type 4 or Type 5 wildland assignment. The Committee will review again after Mark has completed the required experience to initiate an ENGB(t) taskbook.
- **ERNSBERGER, Aaron – Phoenix FD:** 1 Initiate FACL(t) taskbook – Not Approved. Aarons file is missing his Training Certificates for the required training for BCMG (ICS-100, ICS-200, & IS-700). In addition, he has not submitted a fire experience log. 2 Initiate LOFR(t) taskbook – Not Approved. Documentation for Basic Wildland Firefighter (S-130/190, I-100, L-180) is missing from his file. The Committee will review again after Aaron has completed the required training and experience to initiate both the FACL(t) and LOFR(t) taskbooks.
- **FOERSTNER, Eric – Buckskin FD:** Initiate ENGB(t) taskbook - Not Approved until Training Certificate for IS-700 has been submitted. Does not need to return to committee; training specialist will review and approve the IS-700 certificate. The committee strongly recommends that Eric complete Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting the ENGB qualification.
- **GLEASON, LAWRENCE – Phoenix FD:**
- **GRAINGER, Tony – Tri City FD:** Completed ENGB taskbook – Approved.
- **HARMS, Todd – Phoenix FD:** Initiate LOFR(t) taskbook - Not Approved until Training Certificate for Basic Wildland Firefightin (S-130 /190, I-100, L-180) has been submitted. Todd can complete BWFF/S-130/190 online with his field day being completed at the annual CAWRT Drill or he can complete the full S-130/190 classroom course. Todd does not need to return to committee; training specialist will review and approve the Training Certificate.
- **HOUSE, Eric – Avra Valley FD:** Initiate ENGB(t) taskbook – Not Approved until Training Certificate for S-133 (Look Up, Look Down, Look Around) has been submitted. Eric does not need to return to committee; training specialist will review and approve the Training Certificate.
- **JARVIS, Rob – Christopher-Kohls FD:** Initiate ENGB(t) taskbook – Approved.

- **JOHNSON, David – Chino Valley FD:** Initiate ENGB(t) taskbook - Not Approved until Training Certificate for IS-700 has been submitted. Does not need to return to committee; training specialist will review and approve the IS-700 certificate. The committee strongly recommends that David complete Firing Operations (S-219 or Ignition Operations S-234) and Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting the ENGB qualification
- **JOHNSTON, Bradley – Phoenix FD:** Initiate LOFR(t) taskbook – Approved.
- **KING, Kevin – Heber Overgaard FD:** Completed ENGB taskbook – Not Approved. Kevin does not have the required number of assignments as an ENGB(t) since he was approved to initiate his ENGB taskbook in April 2012. The Agency Certification has not been signed. In addition, Kevin's file is missing IS-700 (NIMS: An Introduction) The Committee will review again after Kevin has completed the required training and experience for completing the ENGB taskbook.
- **LEWIS, Eric – Sedona FD:** Initiate ENGB(t) taskbook – Not Approved. Eric's records have been entered locally. He has not completed the required number of Type 1,2, or 3 assignments. His file does not include IS-700. All documentation needs to be submitted for review. The Committee will review again after Eric has completed the required training and experience to initiate an ENGB(t) taskbook.
- **MACHADO, Ray – Rio Rico FD:** Completed ENGB taskbook – Approved. The committee strongly recommends that Ray complete Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting ENGB qualification.
- **MERRILL, Shane – Green Valley FD:** Completed ENGB taskbook – Approved.
- **MEZULIUS, Ed – Sedona FD:** 1 Initiate MEDL(t) taskbook - Not Approved until current EMTP Card has been submitted. Does not need to return to committee for MEDL(t); training specialist will review and approve the EMT Card. 2 Initiate STEN(t) taskbook – Not Approved. Eds file is missing current fire experience logs and the committee was not able to assess his qualified ENGB assignments. The Committee will review Eds file again after he has submitted his current fire experience logs.
- **MILLER, Andrew – Casa Grande FD:** Completed ICT4 taskbook – Approved.
- **MORSE, Colin – Wickenburg FD:** Initiate ENGB(t) taskbook - Not Approved. Colin's file is missing documentation for IS-700 (NIMS: An Introduction), the required FFT1 taskbook pages, and fire experience logs for his FFT2 and FFT1(t) assignments. The Committee will review Colin's file again after he has submitted his required training certificates and his current fire experience logs.
- **OJEDA, Pat – Sedona FD:** Initiate STEN(t) taskbook - Not Approved until current fire experience logs have been submitted. Does not need to return to committee; training specialist will review and approve the experience logs. The committee strongly recommends that Pat complete Interagency Incident Business Management (S-260) to support his overall development and knowledge of skills before requesting the STEN qualification
- **OSBORNE, Darrin – Prescott FD:** Completed ENGB taskbook – Approved.
- **OTTOMAN, JD – Az State Forestry (Tus):** Completed ENGB taskbook - Not Approved until Training Certificate for ICS-200 has been submitted along with the signed Agency Certification page of his ENGB Taskbook. Does not need to return to committee; training specialist will review and approve the Training Certificate and the Verification/Certification page.
- **PACE, Mike – Sedona FD:** Initiate TFLD(t) taskbook - Not Approved until Training Certificate for IS-700 and current fire experience logs have been submitted. Does not need to return to committee; training specialist will review and approve the IS-700 certificate and the experience logs.
- **PARRA, Jorge – Rio Rico FD:** The Committee did not review Mr. Parra's training file during this meeting. He is not currently employed with a department/district that has a Cooperative Fire Rate Agreement with the State.
- **POND, Jim – Highlands FD:** Completed RESL taskbook - Not Approved until Training Certificate for I-100, 200, 300, IS-700, & 800 have been submitted. Does not need to return to committee; training specialist will review and approve the training certificates.
- **ROSAS, Walter – Az. State Forestry (Deer Valley):** Initiate EDSP(t) task book - Not Approved until fire experience logs documenting ROSS work with Crews, Equipment, Overhead and Supplies has been submitted. Does not need to return to committee; training specialist will review and approve the experience logs.
- **ROSE, Cody – Chino Valley FD:** Completed ENGB taskbook – Approved.
- **SCHLOSS, Derek – Northwest FD:** Initiate TFLD(t) taskbook - Not Approved until fire experience logs documenting hours for second Single Resource Boss position have been submitted. Does not need to return to committee; training specialist will review and approve the experience logs.
- **SHELDON, James – Rio Rico FD:** Initiate ICT4(t) taskbook – Not Approved. The Fire Experience Logs for James do not include all of the information. The committee was unable to assess whether or not he has met the requirements laid out in the SOG 804 Policy. The Committee will review this request again after the Fire Experience Logs have been filled in completely.
- **SCHUSTER, Alan – Chino Valley FD:**
- **SHILL, Nicholas – Christopher-Kohls FD:** File Review for ENGB - Not Approved until Training Certificate for I-200 and a Final Evaluation from the person who signed as the Final Evaluator on the Verification/Certification page of the taskbook has been submitted. Does not need to return to committee; training specialist will review and approve the documentation.
- **SMITH, Justin – Az. State Forestry (Phoenix):** Completed ICT4 taskbook – Approved.
- **STORMS, Matt – Picture Rocks FD:** Initiate ENGB(t) taskbook - Not Approved. Matt has not completed the required number of Type 1, 2, or 3 assignments and he has not met the hotline experience requirement as a FFT1 (shows 20 hrs and needs 30). The Committee will review again after Matt has completed the required number of assignments and completes the required hotline hours to initiate an ENGB(t) taskbook.
- **TRUE, Eric – Highlands FD:** 1. Completed CRWB taskbook – Not Approved until Training Certificate for IS-

700 has been submitted. Does not need to return to committee; training specialist will review and approve the IS-700 certificate. 2. Initiate TFLD(t) taskbook – Not Approved until documentation of required fireline hours for second Single Resource Boss position has been submitted. Does not need to return to committee; training specialist will review and approved the required fireline hours.

- **TYLER, Norval – Az. State Forestry (Deer Valley):** Completed EDSP taskbook – Approved. Initiate CORD taskbook – Approved.
- **VAN SLYKE, Zackery – Alpine FD:** Initiate ENGB(t) taskbook – Not Approved. Zackery's file is missing Basic Wildland Firefighter (S-130/190, I-100, L-180) and IS-700 Training Certificates. The FFT1 taskbook he submitted is incomplete. He has not met the required fireline experience to initiate ENGB(t) taskbook. The committee will review again after Zackery has met the requirements as outlined in the SOG 804 Policy.
- **VERDUGO, Oscar – Patagonia FD:** Initiate ENGB(t) taskbook – Not Approved until Oscar submits a Training Certificate for IS-700 and ICS-200. Does not need to return to committee; training specialist will review and approve his certificates.
- **VOAKES, Paul – Pine Strawberry FD:** Initiate ENGB(t) taskbook – Approved.

	PERSON RESPONSIBLE	DEADLINE
• Update IQS/ROSS/Red Cards accordingly	Susan Burger	March 05, 2014

**Next Meeting
End of March 2014
Prescott, Az.
Time: 1230-1730; 0800-1400**

Friday February 21st is the deadline for requests to be included on the agenda for the Qualification Review Meeting at the End of March. Training Certificates that are obtained during the AWA between March 8th and March 14th that are relevant to requested positions need to be submitted no later than March 21st.

If you were approved to initiate a new task book please send a copy of the initiation page (the task book cover sheet) to Susan Burger. IQS, ROSS, and your 2014 Red Card will not be updated with the new trainee position until that page is received.

NEXT MEETING

The Following People are on the agenda for the next Committee meeting in March. If you have already submitted a request for review and you are not on this list please contact Susan Burger to ensure your request is added to the agenda.

- **ADER, Chris – Three Points FD:** Completed ICT4 taskbook –
- **BARBER, Will – Three Points FD:** Initiate ENGB(t) taskbook -
- **BONINI, Nic – Buckeye Valley FD:** Initiate ENGB(t) taskbook –
- **ELLIOTT, Phillip – Az. State Forestry (TUS):** Completed TFLD taskbook -
- **ENO, Phillip – Phoenix FD:** Initiate LOFR(t) taskbook -
- **GLEASON, Lawrence – Phoenix FD:** Initiate LOFR(t) taskbook –
- **LEES, Dale – Christopher Kohl FD:** Initiate ENGB(t) taskbook –
- **LUBETZ, Jerome – Payson FD:** Initiate ENGB(t) taskbook –
- **MITCHELL, Dean – Buckeye Valley FD:** Initiate ENGB(t) taskbook –
- **REED, Jeremy – Peoria FD:** Initiate ENGB(t) taskbook –
- **SHORT, Adam – Fry FD:** Completed ENGB taskbook –
- **WELCH, Stephan – Wittman FD:** Initiate ENGB(t) taskbook -

If you have submitted a request for the Qualification Review Committee and your name is not on the list above please contact Susan Burger at 623-445-0274 x220 to make sure your request is added to the meeting agenda. Thank You. SB