

# Wildfire Equipment Program Ordering Instructions

To minimize the potential for transposing the National Stock Numbers (NSN) when typing on the order form, use the 4 digit NFES # (National Fire Equipment System) found in the item description in this catalog.

Type this number into the first column, below the Example, and “tab” over to “Quantity”.

Enter “quantity” and once completed, the rest of the information will “auto fill” and carry a running total at the bottom of both pages 1 and 2.

## General Information

If the items are in stock, your order will arrive in 10-14 days *if they are in the Defense Logistics Depot*. Some items are shipped direct from the manufacturer- like batteries, first aid kits, P-cord, duct & strapping tape. Those items may take longer.

As you receive your order please fax or scan to email one each of the packing slips to 520-628-5847 or [brianlauber@azsf.gov](mailto:brianlauber@azsf.gov). If you are shorted any items please notify me as soon as possible so I can file a Discrepancy Report.

Packing Slip Example

Total Cost of the item(s)

Match the Document # from the ordering invoice

00046

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	00
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13 digit National Stock Number (NSN)

Once your order is complete an invoice will be prepared at our Phoenix Office and mailed to your department.

DLA charges a 25% restocking fee so if you return an item this fee will be passed on to you.